

WORCESTER CHRISTMAS MARKET

Dutch Reformed Church Worcester-Oos
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Dear Crafter

I trust that you are all in good health and staying safe. I would like to thank each and every one that took part in the market in 2021 and the part that you had in making our market a huge success. In these uncertain times we trust that we will be able to once again have a market this year and therefore we pass on the following information:

The market will take place from **Friday, 18 November to Saturday 3 December 2022.**

Setting up of tables and exhibitions will take place on **Thursday, 17 November 2022.**

Attached to this information piece, please find the application form that needs to be completed in full. If you are applying for more than one table with different products - please make use of more applications. Fully completed applications must please be faxed/posted or emailed back by 20 May 2022 with a complete set of photos of all products and your exhibition. It makes for easier administration if I receive the forms beforehand, forms will however also be available at the different selection days.

The following days are planned - subject to Covid rules and protocols:

- **Worcester selection** will take place on **Saturday 4 June 2022** from **09:00 - 11:00** for all categories.
- We also have a selection on **21 May 2022** at the **Dutch Reformed Church Bellville West, 8th Ave, Boston** (arranged by Craft X-Po, Bellville). We request all crafters to place your name and contact details on your table, wear masks at all times and sanitize.

Selection schedule for Craft X-Po, Bellville - please be there **10 minutes** beforehand:

08:00 - Cards, Christmas decorations, Carton, Paper products, Books and Jewelry

09:00 - Foodstuff, Sauces, Sweets and Drinks - **Surnames A - L)**

10:00 - Foodstuff, Sauces, Sweets and Drinks - **Surnames M - Z)**

(Please submit a closed container with samples marked for Worcester)

11:00 - Needlework, Fabric painting, Knitting and Crochet - **Surnames A - L**

12:00 - Needlework, Fabric painting, Knitting and Crochet - **Surnames M - Z**

14:00 - Toys, Woodwork, Frames, Wall hangings, bath products and Candles

15:00 - Porcelain, Glass, Pottery, Mosaic, Miscellaneous, Metal, Leather, Basket ware, Plants and Paintings.

Coffee, cold drinks and something to eat will be on sale - please bring cash.

We also have a selection day at Lourensrivier, Strand on 7 May 2022.

Crafters must please be at the venue 15 minutes before the applicable timeslot to set up. Only 2 persons per exhibitor will be allowed to set up and no children will be allowed. Each crafter must please place a note with their name, email address and telephone number on the table together with the completed applications.

08:00 - Jewelry, beads and plants

09:00 - Needlework incl cushions, Clothing, Knitting, Crochet and Fabric Painting

10:00 - Candles, Cards, Toys, Books, Carton, Bath Products, Dried or artificial flowers

11:00 - Foodstuff (biscuits, fruit cakes, rusks, sweets, dried fruit etc.), Biltong, Jams, Sauces, Drinks and Spices (Please remember a sample in a closed container for each market).

12:00 - LUNCH TIME - please bring your own lunch. Tea/coffee will be available at R5

13:00 - Woodwork, Frames, Metalwork, Leather, Basket ware and Rope

15:00 - Paintings, Pottery, Porcelain, Glass, Wall-hangings, Christmas Decorations and Miscellaneous.

Please note on the application form which selection day you will be attending.

Selection:

- Price of the product must be clearly visible.
- Please provide your own tablecloth.
- Only approved products may be sold during the market.
- Prices may not be changed before or during the market. Round your prices to the nearest rand.
- The heights and lengths of stands must please be noted on the form.
- Fair prices - the market aims at selling gifts for the whole family and products that are unique, handcrafted and of quality will enjoy preference. Items that are too expensive are more difficult to sell.
- No article that may offend - either in words or form - will be allowed.

All foodstuffs must have:

- Expiry date
- How to store the product, before and after opening.
- List of ingredients

If you are unable to attend, please arrange for someone to present your products. You have to attend one of the selections days even though you may have exhibited with us in the past. All products sold must be handmade and during selection great attention will be given to this. You will be informed on the status of your application by the end of June 2022.

Registration

All registration money is payable on or before **31 August 2022**.

The fee for the duration of the market is R600 per table and R350 for $\frac{1}{2}$ table. The size of the table is approximately 175cm x 75cm. Commission is payable at 18% of your turnover. Persons exhibiting jewelry and manning their own tables pay 13% of their turnover.

A more complete letter containing all the time and rules and regulations regarding the market will be sent to each successful applicant.

Conditions you need to adhere to for the duration of the market:

- Sufficient levels of stock need to be maintained for the full duration of the market - your participation to other markets during the course of our market may not have any influence on the stock levels. An additional fine of 30% will be levied on your turnover if this is not done.
- A fine of R200 will be levied for any incorrect bar codes/price labels of other markets or own bar codes that will not scan. Unnecessary hold ups are caused at the tills by this.
- Crafters need not be present at the market for the full duration thereof, but each crafter needs to do **2 shifts** during the market or pay a fee of **R100 per shift - total of R200** to enable us to employ students to assist. Exhibitors of expensive jewelry are responsible for their own exhibitions.
- The coordinator and committee of the market are not responsible for any losses incurred during the market.
- Packing up will take place on Saturday, 3 December 2022 at 14:30 - NO packing up earlier will be allowed before the time - a fine of 30% turnover will be levied if this should happen.

Marketing for the market will be made on social media, local press, radio, posters and flyers.

Please pray for everyone involved in the organizing and setting up of the market as well as the crafters. Blessings on your preparation. I am looking forward to meeting you.

Greetings

Elzette du Toit
Worcester Christmas Market

WORCESTER CHRISTMAS MARKET REGISTRATION FORM

18 November – 3 December 2022 Setting up takes place on 17 November 2022

Please ensure that this form is completed in full!!

All the items that you want to sell must be stipulated

Name and surname.....

Postal address:

Tel (H):.....(W).....

Cell phone:..... E-mail address:.....

Table size: Full [] Half table []

Other display area:

Height Width of all stands, those standing on tables as well. Stands may not be longer or wider than a table (app 175cm x 75cm). Free standing stands will be considered as an additional space.

Selection at Worcester [] Bellville-Wes [] Lourensriver []

Category:.....

Description:	Price

Signature

Date

Completed forms may be faxed to 086 765 1495 or e-mail it to kersmark@ngkworcoos.org.za. Alternatively, you can mail it to WORCESTER KERSMARK, 5 Durban Street, Worcester, 6850. It may also be handed in at the church office during office hours (08:00 - 13:00). Please also see church website and Facebook for more information.